

**Tiverton Library Services
Board of Trustees Minutes
Tiverton Public Library
September 9, 2015**

Trustees/Director Attending:

Barbara Donnelly, Chair

Lee Hoyer

Jennifer Theroux

Colin Robinson

Ann Grealish-Rust, Director

Guests: Gayle Lawrence (Union Library); Debra Darkow and Wenonah Clarke- Smith (Friends of Tiverton Libraries); Kathy Arthur and Jacques Afonso (National Grid)

Call to order at 7:00 PM

Agenda Items

1. Presentation of Check by National Grid

Kathy Arthur and Jacques Afonso presented a symbolic check for \$34,368.20 from National Grid in recognition that the new library achieved Advanced Building Program status. By careful attention to energy efficient design and construction practices, for an estimated \$68,000 increased materials and equipment cost the library is expected to have a payback (including this award) from reduced energy costs within three years.

2. Approval of Minutes for Previous Meeting.

Minutes from July 28 were reviewed and, with corrections, were accepted and approved.

3. Treasurer's Report

Income and expense reports were reviewed for the first two months of the current FY for Tiverton Public Library operations. In general, both were consistent with the FY budget other than in the timing of some income and expense components

The Tiverton Library Foundation account balance is \$183,816.

4. Union Public Library Association.

Gayle Lawrence reported that the annual Union book sale on August 15-16th was very successful, with a good turnout and approximately \$4000 obtained for the Association's activities.

5. Friends of the Tiverton Library.

The annual Friends book sale will be held at the new library on September 19th, and collection and sorting at Essex are underway. Volunteers are sought for help moving the books from Essex to the new library on September 17 and 18.

6. New Building.

Ann reported that the problem with the handicap door lock has been fixed, but that there remain a number of issues that need to be addressed by Behan Bros. and their subcontractors: doors (patio and

Community Room), carpet tiles, staff room electric outlet, a nonfunctional fan, and latches on cabinets in the Children's Library. The peeling exterior door signs have been replaced. As there has been smoking outside of the building, but near the entrance, a commercial sign will be obtained and placed at the entrance driveway indicating that entire property is a "no-smoking zone".

Lee has received a proposal from M. Grear Design for the design of a sign at the junction of Roosevelt Avenue with Bulgarmarsh. The Trustees were positive about the design, but had questions about its exact placement at the corner. Lee will contact the Town Building Codes office to be sure the dimensions and placement are consistent with Town policies, and will then discuss the placement of the sign with Sandywoods representatives before contacting M. Grear Design about sign fabrication.

Lee reviewed the remaining building-related expenses and indicated that it is expected that all will be paid and the BayCoast loan repaid by late 2015.

Jennifer Theroux reported that the podium has been delivered.

7. Foundation.

No report.

8. Director's Report.

The use statistics for July and August were reviewed, and the marked increase over the previous year is clear.

Ann reported that Janet Linhares continues to be out because of illness.

In a follow up from the last meeting, progress has been made in establishing a Volunteer Program.

Ann reported that adjacent Massachusetts towns do not charge Tiverton residents an out-of-state fee to obtain a library card. The Trustees agreed that for this reason, Tiverton Public Library should not establish a fee for obtaining a local-use-only library card.

9.New Business

Ann transmitted a Tiverton Wastewater District request that their monthly Board meetings and additional public meetings (approximately monthly also) be held at the library. The meetings would be in the daytime and could be held in the Learning Center. The Trustees unanimously voted to approve this request.

The previously approved use of the Community Room by the Tiverton Municipal Court is scheduled to begin on October 20, and subsequently will be on 1st and 3rd Tuesdays at 3 to 5 PM.

Ann noted that the offer of a painting for the Reading Room had been circulated to the Trustees, but that action on that item would be contrary to the adopted Art Policy that had been established in October, 2014. The Art Donation Policy and the Gift Acceptance Policy were distributed, and it was suggested that the Trustees have a workshop to review these documents. After discussion, the consensus was that it would be preferable to bring requests that are not consistent with the established policies to the Trustees--for consideration of exceptions and to provide more context for considering possible policy revisions.

Barbara distributed a list of Committee Assignments as of September:

Budget Committee--Jennifer Theroux (Chair), Lee Hoyer, and Greg Jones.

Personnel Committee--Maureen Morrow (Chair), Colin Robinson, and Ed Roderick

Property Committee--Lee Hoyer (Chair), Greg Jones, Barbara Donnelly

The next meeting will be held October 14, 2015

The meeting adjourned at 9:05 PM

**Notes taken by Lee Hoyer for
Maureen Morrow**

Secretary